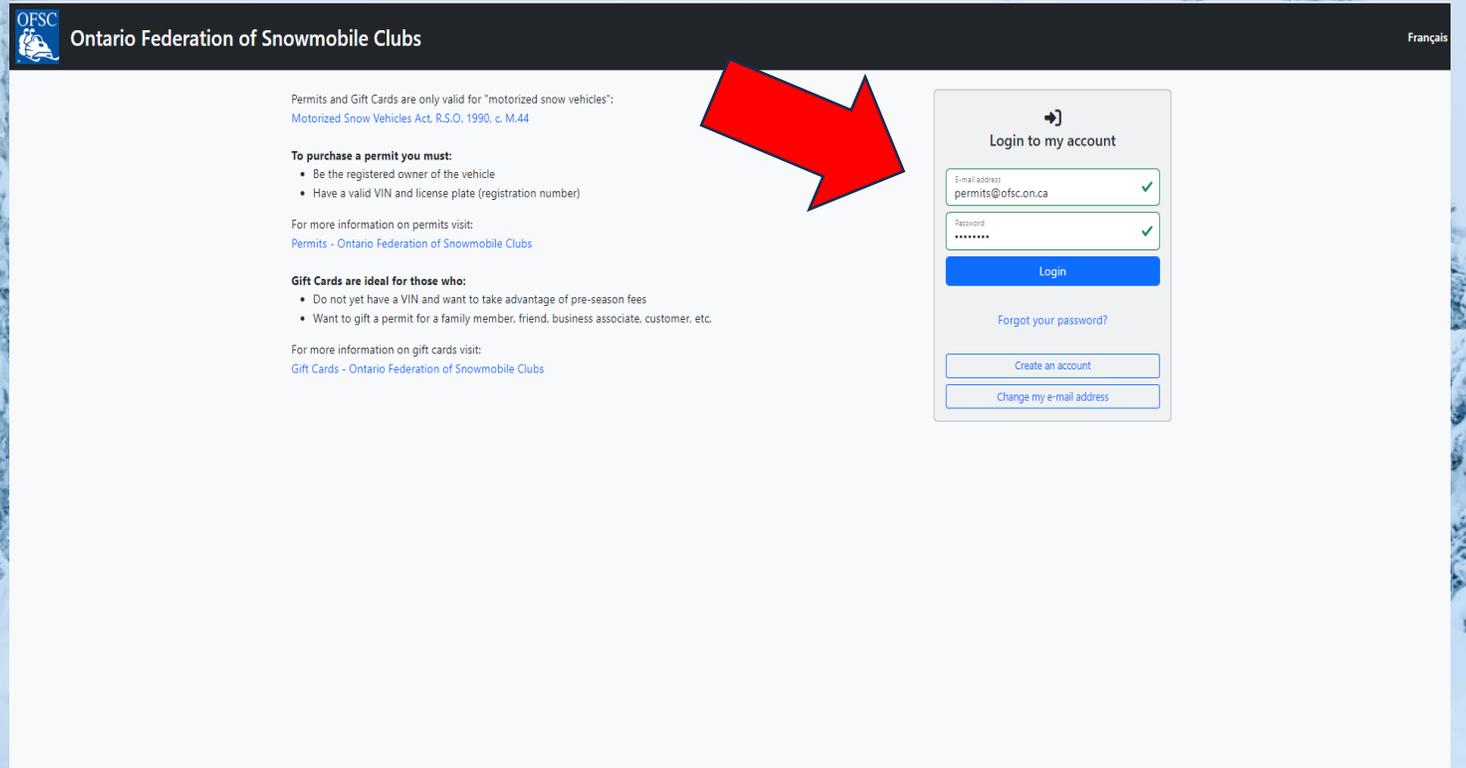


Step by Step Guide

How to Transfer your Permit to another sled you own



The screenshot shows the OFSC website header with the logo and the text "Ontario Federation of Snowmobile Clubs" and "Français". Below the header, there is a section for "Permits and Gift Cards" with a red arrow pointing to a "Login to my account" form. The form includes fields for "E-mail address" (permits@ofsc.on.ca) and "Password" (masked with dots), a "Login" button, and links for "Forgot your password?", "Create an account", and "Change my e-mail address".

OFSC Ontario Federation of Snowmobile Clubs Français

Permits and Gift Cards are only valid for "motorized snow vehicles":
[Motorized Snow Vehicles Act, R.S.O. 1990, c. M.44](#)

To purchase a permit you must:

- Be the registered owner of the vehicle
- Have a valid VIN and license plate (registration number)

For more information on permits visit:
[Permits - Ontario Federation of Snowmobile Clubs](#)

Gift Cards are ideal for those who:

- Do not yet have a VIN and want to take advantage of pre-season fees
- Want to gift a permit for a family member, friend, business associate, customer, etc.

For more information on gift cards visit:
[Gift Cards - Ontario Federation of Snowmobile Clubs](#)

Login to my account

E-mail address: permits@ofsc.on.ca ✓

Password: ✓

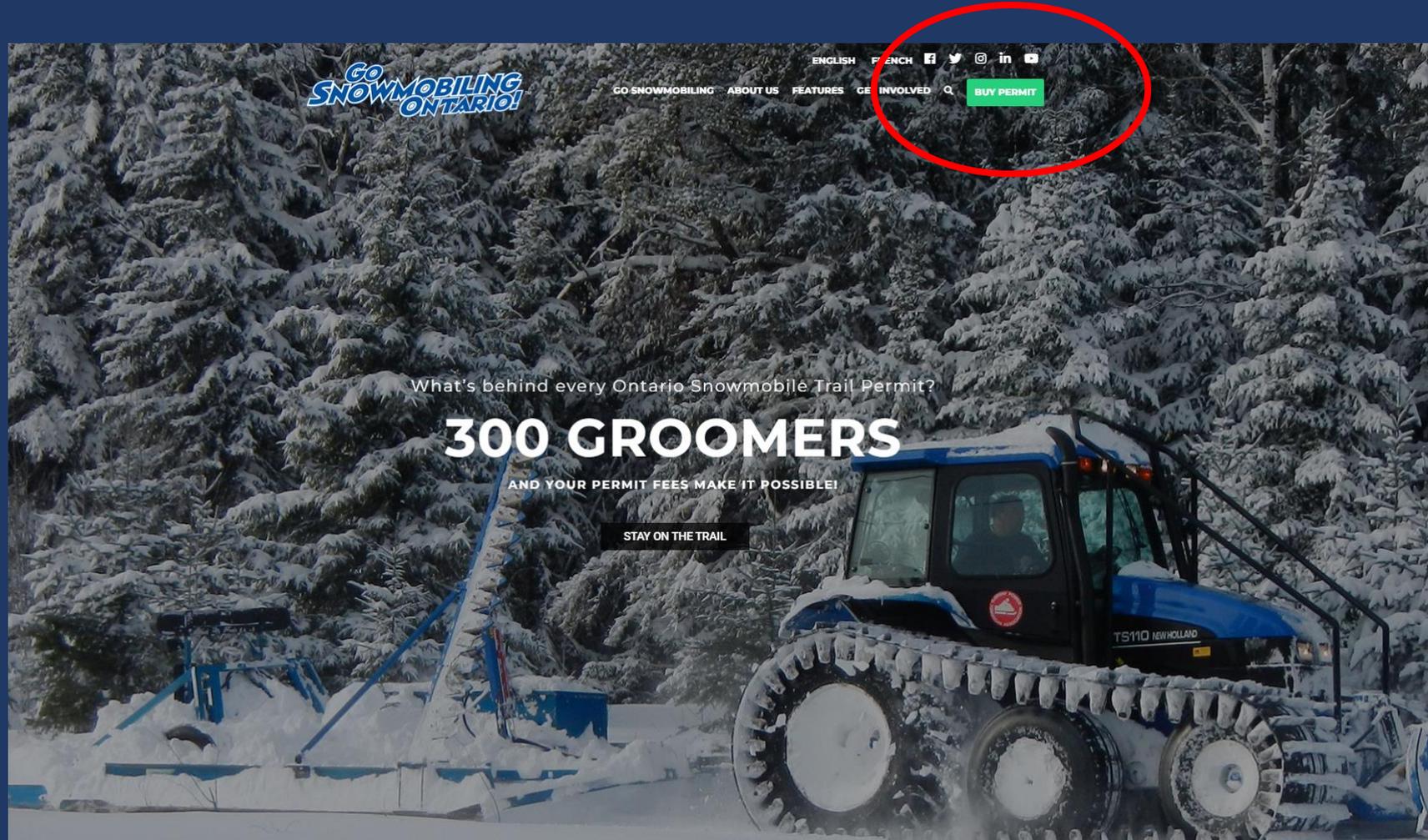
Login

[Forgot your password?](#)

[Create an account](#)

[Change my e-mail address](#)

Visit www.ofsc.on.ca and click on the green “Buy Permit” button.



Login to your account.



Permits and Gift Cards are only valid for "motorized snow vehicles":

[Motorized Snow Vehicles Act, R.S.O. 1990, c. M.44](#)

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[Gift Cards - Ontario Federation of Snowmobile Clubs](#)



Login to my account

E-mail address

janedoe@janedoe.com

Password

.....

Login

[Forgot your password?](#)

[Create an account](#)

[Change my e-mail address](#)

Click on "Purchase a Permit."

Note that Transfers are only available starting December 2nd.

The screenshot shows the website header with the OFSC logo and navigation links: Home, Contact Information, Snowmobiles and Permits, Gift Cards, and Admin. The main content area is titled "Welcome to Ontario Federation of Snowmobile Clubs" and features two columns of options. The left column is titled "Purchase an Ontario Snowmobile Trail Permit" and lists actions: Add, edit snowmobiles; Buy a permit; Transfer or replace a permit; Redeem a gift card; and View permit order status. Below this list is a blue button labeled "Purchase a Permit". A large red arrow points to this button. The right column is titled "Purchase a Gift Card" and lists actions: Buy a gift card; Update gift card information; and View gift card order status. Below this list is a blue button labeled "Purchase a Gift Card".



On the Snowmobile and Permits page you will see a list of your snowmobiles.

Snowmobiles and Permits

I want to transfer a snowmobile and permit from another owner.

Year	Make	Model	VIN	License Plate	
2016	Ski-Doo	Blizzard 900 ACE	[REDACTED]	[REDACTED]	Edit Delete

Permit
Please select ▼

[+ Add Permit to Cart](#)

Year	Make	Model	VIN	License Plate	
2022	Ski-Doo	Enduro	[REDACTED]	[REDACTED]	i

Order #: 609-[REDACTED]-46ce [↔ Transfer or Replace Permit](#)

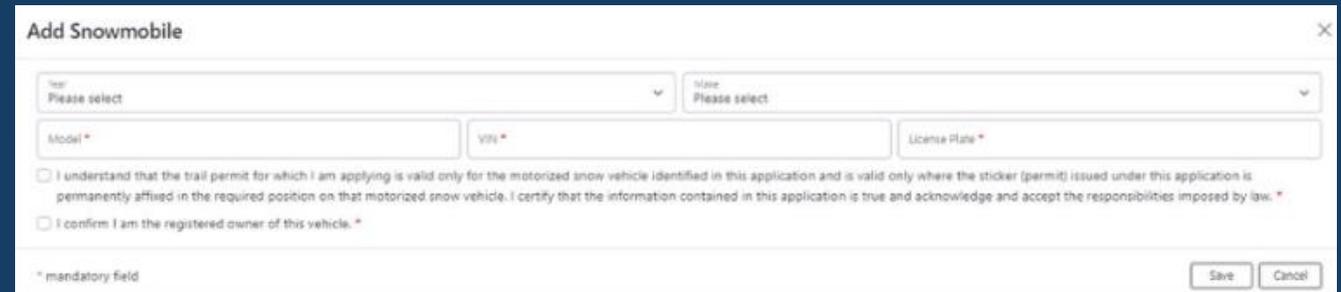
Permit: Seasonal — [REDACTED]

Purchased: [REDACTED]

Shipping Status: Shipped



If the snowmobile you want to transfer the permit to is not shown on the Snowmobiles and Permits page, add your snowmobile to your account by clicking Add New Snowmobile. Add the year, make, model, VIN, license plate then read and agree to the statements shown and click "Save".



The screenshot shows the 'Add Snowmobile' form. It has a title bar with 'Add Snowmobile' and a close button. The form contains the following fields and elements:

- Year: Please select (dropdown menu)
- Make: Please select (dropdown menu)
- Model * (text input)
- VIN * (text input)
- License Plate * (text input)
- I understand that the trail permit for which I am applying is valid only for the motorized snow vehicle identified in this application and is valid only where the sticker (permit) issued under this application is permanently affixed in the required position on that motorized snow vehicle. I certify that the information contained in this application is true and acknowledge and accept the responsibilities imposed by law. *
- I confirm I am the registered owner of this vehicle. *

At the bottom left, there is a note: * mandatory field. At the bottom right, there are 'Save' and 'Cancel' buttons.



Next to the permit you want to transfer to another snowmobile, click the Transfer or Replace Permit button.

Year	Make	Model	VIN	License Plate
2022	Ski-Doo	Enduro	[REDACTED]	[REDACTED]

Order #: [REDACTED]
Permit: Seasonal
Purchased: [REDACTED]
Shipping Status: Shipped

[Transfer or Replace Permit](#)



Then select “Transfer this permit to another vehicle you own”

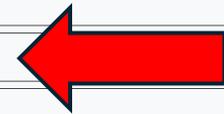
Transfers and Replacements

Year	Make	Model	VIN	License Plate	Permit
2022	Ski-Doo	Enduro	[REDACTED]	[REDACTED]	Seasonal

What type of transfer would you like to initiate?

- Replace a damaged, lost, or stolen permit for this vehicle
- Transfer this permit to another vehicle you own
- Transfer this permit to a new owner of this vehicle

[Return to Snowmobiles and Permits Page](#)



From the drop-down list, select the sled you would like to transfer the Permit to.

Home Contact Information Snowmobiles and Permits Gift Cards District Admin Admin

Transfer Permit to Another Vehicle You Own

Target Vehicle for Transfer
Please select

I do NOT need a new permit
 I need a new permit

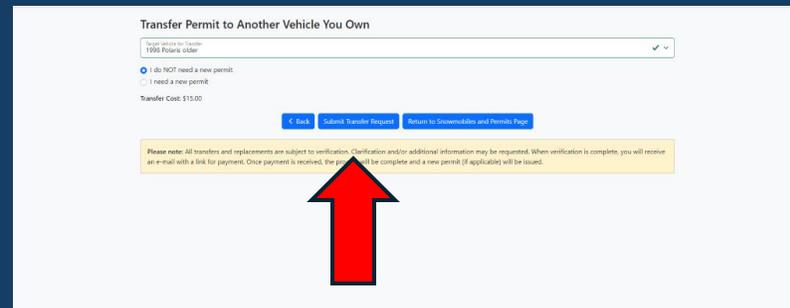
[Back](#) [Return to Snowmobiles and Permits Page](#)

Please note: All transfers and replacements are subject to verification. Clarification and/or additional information may be requested. When verification is complete, you will receive an e-mail with a link for payment. Once payment is received, the process will be complete and a new permit (if applicable) will be issued.



You will be asked if you require a new permit. If you did not already affix the permit to the previous sled, and it is still on the backing, you will NOT require a new permit so click on the "I do NOT need a new permit" then the Submit Transfer Request button.

If your permit was previously applied to a snowmobile or has been damaged, select "I need a new permit". If you require a new permit, see next page for further information.



Transfer Permit to Another Vehicle You Own

Transfer to Owner
1998 Polaris sled ✓

I do NOT need a new permit
 I need a new permit

Transfer Cost \$15.00

[Back](#) [Submit Transfer Request](#) [Return to Snowmobiles and Permits Page](#)

Please note: All transfers and replacements are subject to verification. Verification and/or additional information may be requested. When verification is complete, you will receive an e-mail with a link for payment. Once payment is received, the permit will be complete and a new permit (if applicable) will be issued.

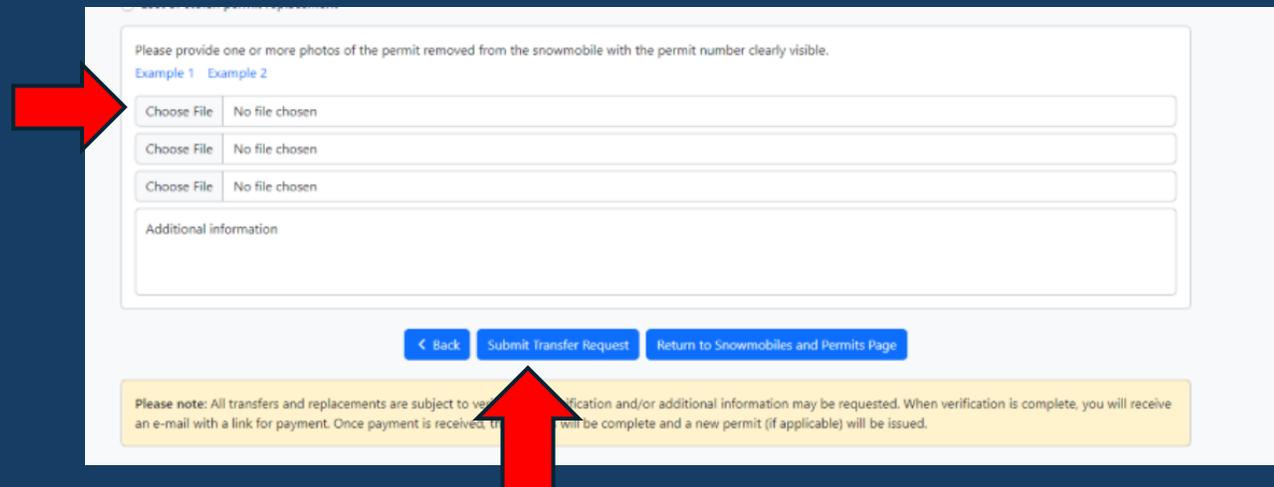


If your permit was affixed to your previous sled, you will need to remove the permit and take a picture of the front of the permit that clearly shows VOID and the permit number. If the permit does not show VOID, cut the permit in multiple pieces and take a picture, making sure the permit number is visible. Examples are shown below.



If you selected "I need a new permit", you will be prompted to upload a photo of the VOID or damaged permit. Click "Choose File" and upload your photo.

Click Submit Transfer Request button.



Please provide one or more photos of the permit removed from the snowmobile with the permit number clearly visible.
[Example 1](#) [Example 2](#)

Choose File	No file chosen
Choose File	No file chosen
Choose File	No file chosen

Additional information

[< Back](#) [Submit Transfer Request](#) [Return to Snowmobiles and Permits Page](#)

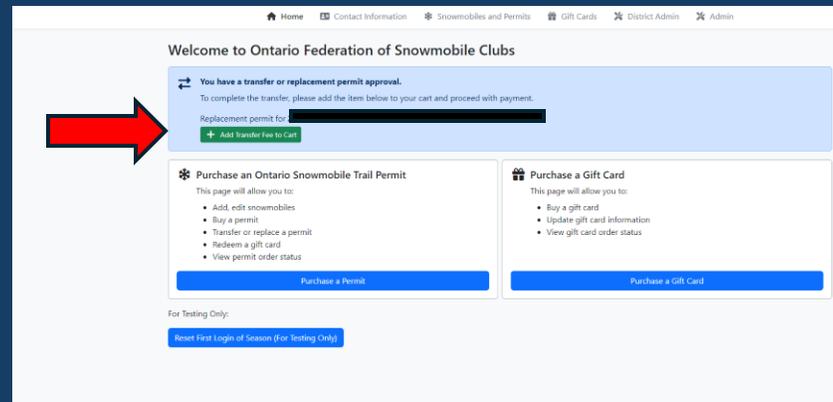
Please note: All transfers and replacements are subject to verification and/or additional information may be requested. When verification is complete, you will receive an e-mail with a link for payment. Once payment is received, the transfer will be complete and a new permit (if applicable) will be issued.

****Please allow 24-48 business hours to review your request. Once your request has been approved or declined you will receive an email with next steps. ****



There is a \$15 administrative fee for each transfer.

If your transfer request was approved, login to your account and click the green Add Transfer Fee To Cart button, which will appear when you first login or on your Snowmobiles and Permits page.



If you will be receiving a new permit, select the shipping option then "Begin Checkout".

You have a transfer or replacement permit approval.
To complete the transfer, please add the item below to your cart and proceed with payment.
Replacement permit for [redacted]
[Remove Transfer Fee from Cart](#)

All permits are non-refundable.

Replacement permit for 2017 Arctic Cat Model ZR 28P8Z1A052A123456 Delete	\$15.00
Transaction and Administration Fee ⓘ	\$0.00
Permit Shipping Method ⓘ	
Standard ✓	\$0.00
<input checked="" type="checkbox"/> By selecting standard delivery for my permit, I assume all responsibility should my permit get lost or stolen in the mail, or for any other reason that it is not received in the mail, and therefore agree to adhere to all Ministry of Transportation rules for the issuance of a replacement permit.*	
Total Amount	\$15.00

Shipping Address

Registered Owner Address
Lemko Mallart
9-322 King St, Barrie, ON, L4N 6L2, Canada

Alternate Address

* = mandatory field



Final step! Add your payment details.

The image shows a payment form with the following elements:

- Logos for VISA, Mastercard, American Express, JCB, VISA DEBIT, and Mastercard DEBIT.
- Cardholder Name:
- Card Number:
- MMYY:
- CVV (?):
- Total: \$231.50
- Buttons: Cancel and Purchase

No spaces or special characters in Card Number.

MMYY is the expiry date. MM = two digits representing the month. YY = two digits representing the year.

CVV = three digit code on the back of the credit or debit card.

Upon payment, you will receive an email with your confirmation.



THANK YOU!

For more helpful information, visit our Frequently Asked Questions at
www.ofsc.on.ca/faq/

